

Monthly Report Template for COMPETE Grantees

Grantee: Kyela College for Skills and Technology (KCoST) **Report for the month of:** October, 2012

Based on your grant agreement implementation timeline, please highlight the activities you have accomplished over the past month.

Activity (Indicated as Tasks in the Project Proposal) <i>Activities should be directly in-line with your grant agreement</i>	Activity Status <i>If the activity has been accomplished, please give results. If the activity has not been accomplished, please provide an explanation.</i>
Task 1: Equipment Search	Completed April, 2012
Task 2: Stakeholders' Workshop1	Completed April, 2012
Task 3: Course Advertisement	Completed July, 2012
Task 4: Equipment Procurement	Completed April, 2012
<ul style="list-style-type: none"> • Procurement of learning machinery 	
<ul style="list-style-type: none"> • Procurement of teaching materials 	
<ul style="list-style-type: none"> • Generator 	Completed May, 2012
Task 5: Installation of Equipment	Completed October, 2012
Task 6: Course Materials	Partially Completed
Task 7: Conduct Training	

• Admission of students for the year 2012	Completed
• Course delivery	Completed October, 2012
• Preparation and production of training manuals	Five (5) drafts of the training manuals have been submitted and reviewed. The remaining three manuals will be submitted with December's report. The five reviewed manuals are attached. (Partially Completed)
Task 8: Visitation -staff	Completed
Task 9: Visitation -students	Completed September, 2012
Task 10: Programme accreditation	Final draft submitted to NACTE Partially completed
Task 11: Textile Cluster formation	Not yet formed
Task 12: Training of Trainers	This activity may not be implemented due to lack of suitable training institutions within the region. Effort is being made to seek for training institutions outside the region. However, the training may be possible only on a longer extension of time under USAID/COMPETE support.
Task 13: Course evaluation	Completed
Task 14: Stakeholders workshop 2	The activity took place on 29 th November 2012 at Kyela, Mbeya. A total of thirty six (36) stakeholders attended the workshop. The minutes are attached. (Completed)

Attachments: Minutes of the second stakeholders' workshop held in November 2012

Five (5) training manuals

Additional comments or results: The project delivery is on schedule